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PLANNING & DEVELOPMENT COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

**Held on Tuesday, 3 June 2025
At 6.00 pm in the Gallery Room, The Corn Exchange, Witney**

Present:

Councillor G Doughty (Chair)

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| Councillors: | J Aitman | R Smith |
| | J Doughty | D Temple |
| | G Meadows | |
| Officers: | Adam Clapton | Deputy Town Clerk |
| | Derek Mackenzie | Senior Administrative Officer & Committee Clerk |
| | Cara Murray | Admin Support Assistant - Communities & Planning |
| Others: | None | |

P311 APOLOGIES FOR ABSENCE

No apologies for absence were received.

P312 DECLARATIONS OF INTEREST

There were no declarations of interest from members or officers.

P313 MINUTES

The minutes of the Climate, Biodiversity & Planning Committee meeting held on 22 April and the new Planning & Development Committee meeting on 13 May 2025 were received.

Resolved:

That, the minutes of the Climate, Biodiversity & Planning Committee meeting held on 22 April and the new Planning & Development Committee meeting on 13 May 2025 be approved as a correct record of the meetings and be signed by the Chair.

P314 PUBLIC PARTICIPATION

There was no public participation.

P315 COMMITTEE TERMS OF REFERENCE

The committee received and considered the report of the Deputy Town Clerk regarding changes to the Committee Terms of Reference along with a verbal update confirming the remit of Committee.

Members were unanimous in agreement with the proposed changes, some of which had arisen due to the Council decision to establish a separate Climate & Biodiversity Committee.

Members asked that an amendment to be made to (e) so as to include consideration for water and therefore read as:

To consider the impact on the green and water environments, ecosystems and biodiversity of all planning applications and comment in the name of the Council accordingly.

Recommendation:

1. That, Objective (e) be amended to read as noted above and,
2. That, the amended Terms of Reference be presented for approval by Full Council on 23 June 2025.

P316 PLANNING APPLICATIONS

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council.

Resolved:

That, the comments, as per the attached schedule be forwarded to West Oxfordshire District Council.

P317 PLANNING DECISIONS

The Committee received and considered a schedule of planning decisions received from West Oxfordshire District Council (WODC).

The Committee Clerk summarised the reasoning for the decisions that were contrary to the Committee's submission.

Resolved:

That, the list circulated advising of WODC planning decisions be noted.

P318 APPLICATION FOR A NEW PREMISES LICENCE - SA SPAZA SUPPLIES UK LTD, 38B HIGH STREET, WITNEY

The Committee received the application from SA Spaza Supplies UK Ltd, 38b High Street, Witney for a new premises licence.

The Committee had no objections to the licensing application. Members welcomed and were pleased to support the expansion to this new diverse small business.

Resolved:

That, the Council makes no objection to this application.

The meeting closed at: 6.15 pm

Chair

